



CHIPPEWAS OF NAWASH UNCEDED FIRST NATION

Elementary Teacher



Program:	Chippewas of Nawash Unceded First Nation Board of Education
Reports To:	Principal, Kikendaasogamig Elementary School (KES)
Term of Employment:	Regular, Permanent Full-Time
Wage:	Staff shall be assigned salary as determined by the salary grids of the Chippewas of Nawash Unceded First Nation Board of Education
Hours of Work:	37.5 Hours per week

JOB PURPOSE

The Elementary Teacher will be responsible for the preparation of lessons/units servicing Kikendaasogamig Elementary School students. The teacher shall have an understanding of Anishinaabe heritage and promote Anishinaabemowin, culture, tradition and history as part of the curriculum.

KEY DUTIES AND ACCOUNTABILITIES

- As a teacher in a First Nation community, make every effort to learn Anishinaabemowin (Ojibway Language) and to reinforce and promote such language in the classroom, the school and community at large. The teacher acknowledges that cultural awareness and cross-cultural training, as designated and deemed appropriate by the Board, shall be mandatory as part of on-going training and professional development. The teacher further acknowledges the importance of participating in community and cultural events and shall endeavor to attend and participate.
- Demonstrate an interest in increasing personal awareness of First Nation cultures, philosophies and understanding of First Nation learning styles.
- Demonstrate a commitment to assisting Nawash students reach their potential and achieve academic success while maintaining cultural integrity.
- Research and write lessons and units according to Board and Ontario approved curriculum
- Teach students utilizing a systematic plan of lessons, discussions, presentations and field trips
- Lead students in activities to promote their physical, mental and social development and school readiness
- Assign and correct homework
- Prepare, administer and grade assessments
- Ensure that appropriate evaluation techniques are used for both staff and students
- Participate in staff meetings, educational courses and training workshops as designated by the Principal and/or the Board.
- Supervise educational assistants.
- Provide instruction to students in accordance with long and short range plans as approved by the Principal.
- Willingness and ability to prepare and deliver education programming for students in accordance with timetables as approved by the Principal.
- Assist, as required, with school athletics, concerts, special interest programs, electives and other

extra-curricular activities as designated by the Principal and the Board.

- Ability to continue to hold qualifications in accordance with the appropriate Acts and Regulations administered by any relative provincial/federal government authority and/or the Chippewas of Nawash Unceded First Nation Board of Education.
- Ability to be diligent and faithful in performing duties as the Board may assign and deem fit.
- Observe, maintain and adhere to all Chippewas of Nawash Unceded First Nation Board of Education Policies and Procedures, as amended from time to time.
- Observe and maintain confidentiality.
- Performance on this job will be evaluated as required and according to terms of the contract.

REQUIREMENTS

Education and Experience:

- Bachelor of Arts and Bachelor of Education or Native Teachers Diploma in Education, with Ontario Teaching Certification
- Two (2) years of successful teaching experience within First Nation schools and communities
- Experience in human resource management as it relates to teaching and support staff

Knowledge, Skills & Abilities:

- Current knowledge of the Ontario curriculum; policies, procedures, legislation
- Knowledge of needs development and practices for education delivery in First Nation communities
- Effective working knowledge and understanding of Anishinaabe heritage to promote
- Anishinaabemowin, culture, tradition and history as part of the curriculum.
- Ability to provide leadership in classroom management and be familiar with community, culturally based schools
- Ability to maintain a professional code of ethics
- Ability to maintain a high degree of confidentiality and professionalism
- Ability to be creative and innovative in program design and implementation strategies
- Ability to incorporate local curriculum, support school policies and programs, coordinate provincial testing and work effectively with parents/parent groups

Designations, Licences & Requirements:

- Current CPIC and VSS
- Current immunization record
- Valid First Aid and CPR certificate, or willingness to obtain within 3 (three) months of hire

PROBLEM SOLVING & COMMUNICATION

- Maintain cooperative communications with the Principal, Board and school staff
- Ability to take initiative, problem solve, triage and redirect requests as appropriate
- Ability to apply health and safety policies and procedures
- Communicating clearly and concisely both written and orally

- Analyse situations and identify solutions
- High degree of interpersonal skills

DECISION MAKING & IMPACT

- Work with minimal supervision
- High attention to detail and decision making in choosing what to include in lesson plans

WORKING CONDITIONS

1. Physical Demands – Long periods of sitting, standing, typing and some walking. Lifting of some objects not exceeding 10 pounds
2. Environment – Mainly an office environment and indoor locations with some exposure to outside during travel. Minimal exposure to hazardous material (cleaning supplies)
3. Mental Effort – Accuracy of reports, investigations and meeting deadline, interactions with members of the public and relevant government/corporate officials.
4. Position Type/Expected Hours of Work – Regular full-time hours of 37.5 hours per week with availability for evening and weekend work as required.

This job description is intended to convey information essential to understanding the scope of position and it is not intended to be an exhaustive list of experience, skills, efforts, duties, responsibilities or working conditions associated with the position.

I hereby acknowledge and agree to comply with the above description necessary to fill the position.

Employee Name

Employee Signature

Date

Supervisor Name

Supervisor Signature

Date

Elementary Teacher

Job Description