



CHIPPEWAS OF NAWASH UNCEDED FIRST NATION
JOB POSTING
Assistant Registered Early Childhood Educator
2 FULL TIME RECE POSITION
1 PART-TIME POSITION

- Program:** Nshiime Child and Family Centre
- Reports To:** Nshiime Child and Family Centre
- Term of Employment:** Permanent Position
- Wage:** Based on Nshiime Child and Family Salary Grid & Qualifications
- Hours of Work:** 37.5 hours/weekly. Monthly shift rotations required. One monthly evening meeting & occasional additional evenings & weekends required.

The RECE Program Assistant complies with the Day Care guidelines and standards as set by the Ministry of Education; the Personnel Policy and Guidelines set out by the Chippewas of Nawash Unceded First Nation and the duties and responsibilities set out in the Assistant Early Childhood Educator job description.

MINIMUM QUALIFICATIONS

- Must have an Early Childhood Education Certification or provide documented proof of enrolment in an ECE program.
- Relevant past experience working with children aged 0 to 12 years.
- Excellent interpersonal communication skills both verbal and non-verbal.
- Must provide proof of up to date immunization record and current medical assessment
- Must have First Aid, CPR and WHIMIS (must obtain prior to employment)

KNOWLEDGE, SKILLS and ABILITIES REQUIRED

- Able to perform all duties under the supervision of the Classroom Teacher, Assistant Supervisor and Supervisor
- Able to work cooperatively with a large team
- Able to work with minimum supervision
- Able to maintain a professional code of ethics
- Able to maintain strict confidentiality
- Must have good organizational skills
- Must be reliable, motivated and able to work with minimal supervision
- Able to incorporate Aniishnabe Mowin into the Program

Due to the nature of the position, a recent Criminal Record and Vulnerable Sector Check is required.

POSTING CLOSES: Monday November 29, 2021 at 4:00 p.m. Late applications will not be accepted. Band members and persons of Aboriginal heritage are encouraged to apply. Forward cover letter, resume and proof of qualifications to: Human Resources, Chippewas of Nawash Unceded First Nation, 135 Lakeshore Blvd. Neyaashiinigiing, Ontario N0H 2T0. Identify position applied for on the outside of envelope. Fax (519) 534-2130. E-mail to employment@nawash.ca Further information or a copy of the position description is available by contacting the Nshiime Day Care at (519)534-3909.

The Chippewas of Nawash Board of Education reserves the right to cancel, postpone or revise contract/employment positions at any time.

We thank all applicants however only those selected for an interview will be contacted.